

Summer, 2019

# Inside PDD

A message from Planning and Development Director  
Alan Stephenson

Time seems to fly. It is hard to believe we are well into our Fiscal Year and I am pleased about our accomplishments thus far and look forward to the rest of the year, knowing there are many more to come.

I want to thank our Employee Recognition Committee with the success of the "Summer Picnic Event" and congratulate all who won, and who were nominated for the Rising Star, Measuring Up, and Rockstar Awards. I also want to thank everyone who worked on Historic Preservation Month and Building Safety Month and the outreach that highlighted many areas of our department.

A special thank you to Don Councilor in particular for building the two awesome dog houses for the ERC raffle. It was truly an example of "above and beyond."

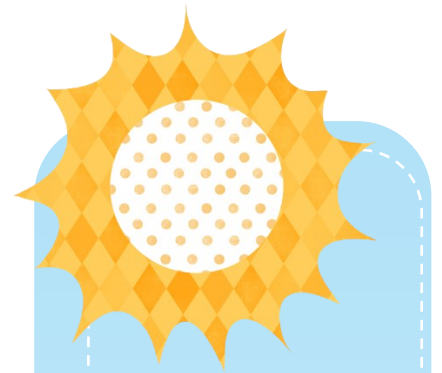
The Community Services Fund Drive is in full swing and we are aiming to raise \$45,000 as a department. The CSFD team has made up some great prize packages for drawings so be on the look out to enter!

Development continues to follow steady upward trends. Already we've issued more than 800 single family permits since the start of the fiscal year.

We are continuing to add staff and moved some staff to the 4th floor as we reconfigure the 3rd floor to make room! That being said, your hard work is critical to helping build a great city..

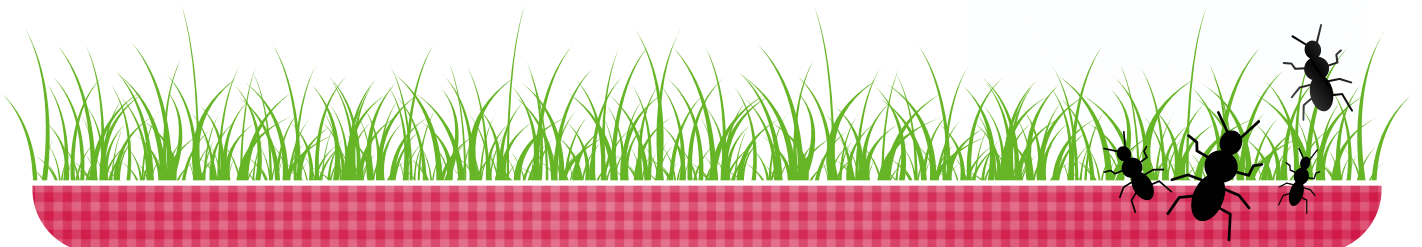
Hope you had a great summer now let's have a fantastic Fall!

Alan Stephenson



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## CLIMBING THE PDD LADDER!

The city of Phoenix, and in particular, the Planning and Development Department offer a lot of promotion opportunities. We value our employees and want to support as you grow your career.

### GET ON THE LISTS!

Every time you apply for a position, you will be notified whether you will be placed on an eligibility list. Once you are on that list you will remain on it for 6 months, in most cases. The list allows managers to pull qualified candidates from an established pool that have the skillsets and/or education needed.

### THERE ARE MULTIPLE LISTS INSIDE AND OUTSIDE THE DEPARTMENT.

Similar positions in other departments may have a separate recruitment, as they may require a special area of expertise, so it is important that you apply for those jobs, so you can be considered and be added to eligibility lists for various opportunities in other departments.

Additionally, you may have skillsets that would fit different positions within the department. If you apply for a planner position for example, that would not put you on the eligibility list for an Inspection position. Apply for every position where you feel your skills match the requirements. Even if you know you are on the list for one position for Planning and Development, reapply if an alike position is posted in another department. It never hurts to have options!

Below are some tips when applying inside or outside the Department.

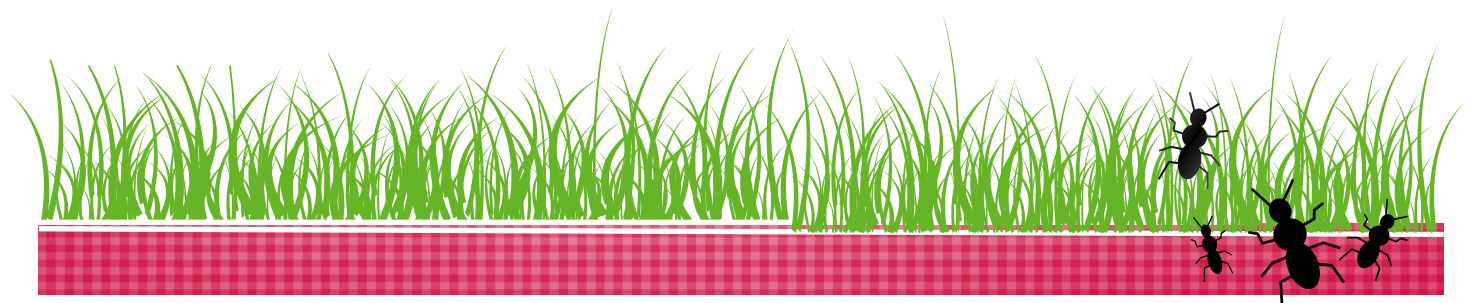
- Read job announcements thoroughly, especially the minimum requirements to determine if you truly match the skillsets needed.
- Your application should include cover letter and resume. You will not be considered if you do not submit a resume.
- Review and update your resume regularly and tailor it to the job that you are applying for. Make sure to highlight your experience that relates to the job requirements.
- Do not overlook or rush through answering the screening questions. These are an opportunity for you to detail how your experience relates and is relevant. Give specifics, and even if you have worked for the department for a long time, don't assume everyone knows everything about your accomplishments and what it took to get there.
- Keep an eye open for city and PDD training opportunities that help you to sharpen your interviewing skills.

To see open positions citywide, go to <https://www.phoenix.gov/hr/current-jobs/>.

### Current Job Openings:

- General Inspector I
- General Inspector II
- Planner II
- GIS Information Technology Analyst
- Permit Technician
- Traffic Engineer II
- Structural Inspector II Plan Review
- Principal Landscape Architect
- Elevator Inspector II

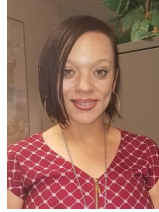
To see job descriptions and to apply go to eChris.



## New PDD HR Employees!

As you know Planning and Development has been growing at a rapid pace. With that growth, we have been able to add two new positions to our Human Resources which will help streamline customer service to our employees and help with recruiting.

**LaTasha Brozeman** is the new Senior HR Analyst who will be primarily recruiting and helping streamline our hiring process and the matrix to better match the skills with the best candidate. **Virginia Navarro** joins PDD as a HR Aide. She will assist in payroll processing, recruiting and special projects.



LaTasha Brozeman



Virginia Navarro

## PDD Fast Tracks Development by Releasing Key Permits Prior to Advanced Site Preparation

Phoenix is currently one of, if not, the fastest growing cities in the nation. Demand is strong for construction of new residential subdivisions and infill townhouse developments to accommodate the rapid growth. In fact, Phoenix is on track to issue close to 4,000 single family permits during Fiscal Year 2018/2019, a 10 percent increase over the previous year.

The high level of workload that comes along with a strong development conditions, can cause a backlog in the development process. As a result, the Planning and Development Department commits to release grading and drainage permits prior to plat approval to accommodate advanced site prep work for residential development prior to construction, when the following conditions are met:

- Grading and Drainage plans are approved
- Ownership listed at the County Assessors Office is consistent with the plat
- The property is not encumbered by USA fee title or easements
- Development is not contingent on abandonment of a public easement or facility
- Inventory and salvage permits are issued with inspections passed

**Residential subdivision customers may consult with their Team Leader (Eric Buskirk at [eric.buskirk@phoenix.gov](mailto:eric.buskirk@phoenix.gov) or Craig Mavis at [craig.mavis@phoenix.gov](mailto:craig.mavis@phoenix.gov)) to determine if a project is eligible to receive a grading and drainage permit prior to plat approval.**

Good news  
for our new  
ant hill!



## New Building Official Named: Stephen Dudley



*Stephen Dudley*

The Planning and Development Department is pleased to announce the recent hiring of Stephen Dudley as the new Building Official. Mr. Dudley is a 1981 graduate of Arizona State University with a Bachelor's degree in Architecture. He is a licensed architect in the state of Arizona. Mr. Dudley was in private practice as an architect for almost 20 years. Subsequently, he worked for the city of Glendale for 22 years, serving as their Building Official starting in 2014. Mr. Dudley is an adjunct faculty member at Glendale Community College, teaching classes in residential and commercial building codes. He became the Deputy Director/ Building Official for the Planning and Development Department at the city of Phoenix in May 2019.

As the Building Official, Mr. Dudley provides building code and technical advice to the public, architects, engineers and city plan review and inspection staff. He is the staff person charged of making final decisions regarding building code interpretations and code modification requests. Mr. Dudley oversees the city's Self-Certification Program. He also manages the Office of Customer Advocacy and provides key input to the Development Advisory Board.

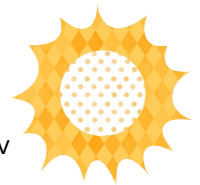
Contact:

Stephen Dudley

Phoenix Building Official

602 395-0821

[Stephen.dudley@phoenix.gov](mailto:Stephen.dudley@phoenix.gov)



## Office of Customer Advocacy Expands to Better Serve Business

Two new positions will be added to PDD's Office of Customer Advocacy in July 2019 to provide additional local entrepreneurial business owners assistance to move forward with new and innovative projects.

The Office of Customer Advocacy (OCA) is a resource for small business owners, developers, and design professionals that are involved in the renovation of existing buildings for commercial purposes, including the adaptive reuse of structures for new purposes. OCA staff can assist with pre-project research and feasibility, establish realistic plan review and permit requirements and timeframes, connect customers to technical experts regarding Ordinance or Code related questions, and help guide projects through the development process.

The OCA serves as a key resource for small business customers within focus reinvestment areas. The Office serves as a primary point of contact for those interested in repurposing buildings.

A new Project Manager will provide development guidance and case management for existing and potential new property and business owners within the City of Phoenix. In addition, the new position will develop a marketing program to notify entrepreneurs and small business owners of the many resources that the Office of Customer Advocacy can provide to support their business.

A Chief Engineering Technician will be added to help with coordinating technical review requirements for small business projects. This position will serve as the liaison to manage the civil requirements that challenge small businesses, such as extending water lines, removing driveways and fire hydrant requirements. In addition, the Chief Engineering Technician will track data to report on the challenges faced by small businesses when developing so that improvements can be identified to address the concerns.





## SALSA PARTY AT 438!



### Salsa Entries

Tracey Mosely

Maria Padilla

Wendy Turner

Mike Ornoski

Angela Tellez

Katie Eschen

Rene Flores

Thank you!



### Salsa Contest Winner

Maria Padilla

Congrats! And YUM!

2nd Place: Tracey Mosely

3rd Place: Rene Flores

OLE!



## Inspiring Leader Program! Congrats Angela Tellez!

On May 22, eighteen middle managers and executives graduated from our fourth Inspiring Leader Program, representing 14 City departments. The 3-month program consists of a variety of leadership topics delivered through self-assessments, case studies, group discussions and team activities.

Our Inspiring Leader Program is designed to introduce new tools and leadership models that support the goals and direction of the City.

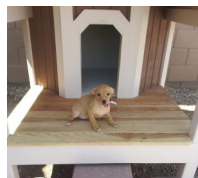
The next Inspiring Leader Program starts on September 18. Please go to the 2019 Training Catalog in late June and click on the Inspiring Leader Application link to enroll in the next class. If you have additional questions about any of our leadership programs, please contact Organizational Development Division at 262-7562.



## And the Winners Are...



Angela Tellez from PDD and her dog "Blazer."

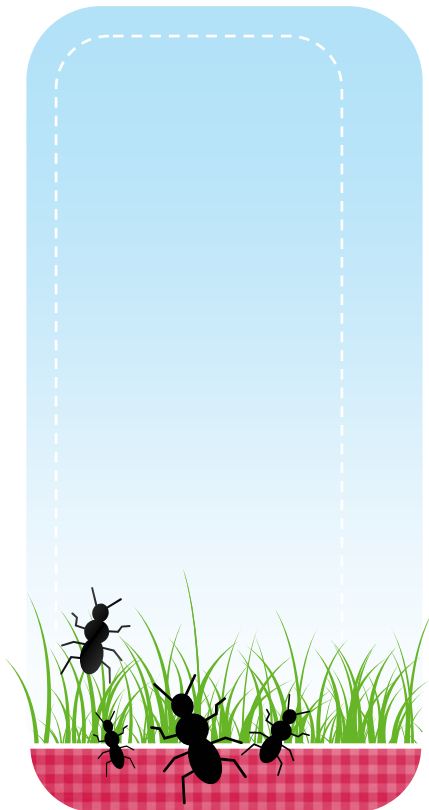


Lizzette Rodriquez from Public Works and her dog "Mia."

Congrats to the raffle winners of Building Safety Month's **DREAM DOG HOUSES**, built by Don Councilor as a generous gift to PDD Staff.

The raffle proceeds go to the Employee Recognition Committee to help fund employee events, awards and Kudos.

A big THANK YOU to Don and thanks also to "Scooter the Dog" for your awesome video! To watch click [here](#).





## Congrats David Goodman! PDD Building Code Examiner Earns High ICC Certification for Knowledge and Excellence

Congratulations to Building Code Examiner David Goodman who just obtained the International Code Council's (ICC) Master Code Professional Certification. David, who works with the Minor Commercial Team, is one of only 17 others in Arizona to earn that designation.

"This is really a big accomplishment," said Planning and Development Team Leader Ken Alexander. "To earn this requires a special kind of commitment and knowledge that David also exhibits in his daily work."

The International Code Council's Master Code Professional designation is the highest level of ICC certification and is the "gold standard" for demonstrating proficiency in the code profession. There are just over 800 Master Code Professionals worldwide, and their achievements are a benefit to the code enforcement profession, as well as their communities. The Council has certified thousands of individuals, but only a select number have attained this high-level of achievement. To obtain this level of certification requires and demonstrates commitment to the profession, diverse knowledge of codes and a high-level of self-initiative.

To become a Master Code Professional, a candidate must first earn ten core ICC certifications plus an additional number of elective ICC certifications for a total of "30 credits". Typical Master Code Professionals hold 17 or more ICC certifications. To become Master Code Professional, certified individuals must complete an additional 60 hours of Continuing Education Units every three years to maintain active status.

David obtained his first ICC certification 16 years ago and currently holds 18 ICC certifications. David has worked for the City of Phoenix for 4 years with the Minor Commercial Division. Prior to that, he worked with City of Centennial in Colorado for nearly 6 years doing commercial building plan review.



## THANK YOU FOR PROVIDING CUSTOMER SERVICE THAT ROCKS!!

### Coffee Chats



Thanks for Doing What Matters!

John Baxter  
Shashi Channar  
Isaias Cuevas  
Jorge Estrada  
Jared Harriet  
Evelyn Naranjo  
Todd Pease  
Jack Roberts  
Mury Sutherland  
Kevin Weight

Woot!  
Woot!



# BRING YOUR DAUGHTERS TO WORK EVENT

## EXPLORING NON-TRADITIONAL CAREERS FOR WOMEN



WOW!

What do you  
want to be??

An  
AccountANT

### Speakers:

Christine Mackay  
Mayor Kate Gallego

### Mentors/Hosts:

**Aviation:**  
Sarah Demory  
Nico Buliga

**Fire Dept.**  
Sara Svorinic  
Laura Bradley

**IT**  
Usah Koripella

**Police:**  
Chief Mary Roberts  
Cheri Pott-Billingsley  
Nicole Sanders

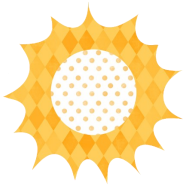
**Parks:**  
Nicole Krupela  
Christine Romo

**Planning and Dev.**  
Anna Karlapudi  
Debra Carpenter  
Terri Compton  
Lorretta Richards  
Shelley Chen  
Romabelle Romas

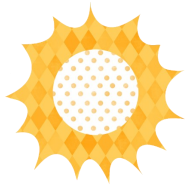
**Streets Transporta-  
tion**  
Leticia Vargas



## BRING YOUR DAUGHTERS TO WORK EVENT (cont.)



## SPOTTED AT PDD: KIDS, KIDS AND MORE KIDS!



## BRING YOUR KIDS TO WORK DAY



Epic Mentos /Soda Experiment Fail!!!

Next time Tom and Don!





# Historic Preservation: Celebrating Adaptive Reuse

## Adaptive Reuse of Historic Properties Celebrated

The city of Phoenix celebrated National Historic Preservation Month in 2019 by featuring adaptive reuse of properties on the Phoenix Historic Property Register. The event was held at the **Great Arizona Puppet Theater** which is itself an adaptive reuse of the Phoenix Second Ward LDS Church, constructed 1929-1932. ADOT purchased the property in 1972 for the construction of Interstate 10. The property was slated for demolition but was saved due to a huge outcry for its preservation. It was listed on the National Register of Historic Places in 1983 and the Phoenix Historic Property Register in 1986. The theater purchased the property in 1996. A total of \$186,000 in Demonstration Grant funds was awarded to assist with the rehabilitation of the building. Work on the building continued for several years. In June 2019 the rehabilitation project was awarded the Governor's Heritage Preservation Honor Award at the State Historic Preservation Conference.

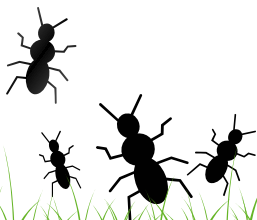


**The Van Buren** rehabilitation project was a recipient of the same award in 2018. Originally, this property at the southwest corner of 4<sup>th</sup> Avenue and Van Buren was home to the Dud R. Day Motor Company/Phoenix Motor Company. Although constructed in 1930, the property wasn't even considered eligible for the Phoenix Register until Pat Cantelme and James Kuykendall purchased the property in 2015 to preserve it. It just looked like a big stucco box to most people passing by the building. A \$250,000 historic preservation grant was awarded for the rehabilitation of the building. The property was listed on the Phoenix Register in 2017 and the National Register in 2018. Charlie Levy with Stateside Presents opened the event space in 2017. To watch a video about the Van Buren [click here](#).



The **Welnick Marketplace** at the southwest corner of 4<sup>th</sup> Avenue and Van Buren where State 48 Brewery is housed won a Governor's Award in 2017. Cantelme and Kuykendall also saved this building from a terrible fate. It had previously been the Welnick Arcade Marketplace and Liefgreen Seed Company Building. Constructed in 1927, the original openings and storefronts had been boarded and the buildings sat vacant for several years. They were awarded a \$100,000 preservation grant for the rehabilitation of these two buildings. They were added to the Phoenix Register in 2015 and the National Register in 2016.

These adaptive reuse projects of historic buildings in Phoenix were celebrated along with many other great examples of historic properties that were saved through adaptive reuse.





## Employee Recognition Summer Picnic!



What fun!  
Maybe we should help  
cleanup?

Oh Adam!  
You're such a  
Goody two-shoes!





## Employee Recognition Summer Picnic!



## CONGRATS TO THE ERC AWARD NOMINEES

### Rock Star Award Nominees

Mary Chandler, Renie Macias,  
David Urbinato, Manuel  
Lopez, Max Enterline

### Rising Star Nominees

Janala Jackson

### Measuring Up Nominees

#### Luca Team :

Mary Chandler, Jon  
Christiansen, Ben  
Kim, Dave Miller,  
Huyen Nguyen

### Measuring Up Nominees (Cont.)

#### Elevator Team:

Michelle Price, Beth Young, Jnanasita  
Burada, Deanna Benton, Mike Moses,  
Seth Starks, Tarenthea Baumgarner

#### Cash Handling:

Velina Valencia,  
Michelle Price

#### PDD Computer Refresh:

Kevin Valdez, Art  
Renteria, Janala Jackson

**Team Claire Simone-Stern & Kim  
Sliefert**

**Building Safety Month-Don Councilor**

### Measuring Up Nominees (Cont.)

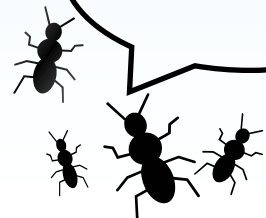
#### Website Redesign:

Angela Tellez, Renie Macias,  
David Urbinato, Angie  
Holdsworth, Stephanie  
Mortensen, Raquel Moreno,

#### GIS Mapping Team:

Huyen Nguyen, Ben Kim, Andrew  
Wickhorst, Melanie Hanks, Ken  
Hoang

And the WINNERS  
are...



## AND THE WINNERS ARE....



**David Urbinato**  
**Rockstar Award**



**Janala Jackson**  
**Rising Star**

If you have ideas for the Employee or the Stakeholder Quarterly Newsletters email Angie Holdsworth at [angie.holdsworth@phoenix.gov](mailto:angie.holdsworth@phoenix.gov)



**IT GIS Mapping Team**  
**Measuring Up**



**Don Councilor**

Winner of the ERC's First "TOP DOG AWARD" and a "Special Measuring Up Award" Awarded by Senior Management for the work on Building Safety Month including building two dream dog houses! Thanks Don!

Speech!  
Speech!

